



Request for Name Acknowledgment For Religious Exempt Institutions

Pursuant to § 23.1-225 of the Code of Virginia, without obtaining permission from the State Council of Higher Education for Virginia, a postsecondary school may not:

- Use the term “college” or “university” or abbreviations or words of similar meaning in its name or in any manner in connection with its academic affairs or business;
- Enroll students;
- Offer degrees, courses for degree credit, programs of study leading to a degree, or non-degree credit courses, either at a site in Virginia or via telecommunication equipment located within Virginia; or
- Initiate other programs of degree credit or award degrees, certificates, or diplomas at a new or additional level.

Institutional Information – Form must be typed. Handwritten forms will be returned unprocessed.

Proposed School Name:							
Contact Person:					Date:		
<i>First</i>		<i>Last</i>		<i>M.I.</i>			
Address:							
City:		State:		ZIP + 4			
Phone:	()				Cell #:	()	
Website:			E-mail Address:				
CEO/President			E-mail Address:				

List All Proposed Credentials to be Offered (i.e. Bachelor of Religious Studies)

Mode of Delivery	Totally Online: <input type="checkbox"/>	Onsite: <input type="checkbox"/>	Hybrid: (combination of face-to-face and online instructions) <input type="checkbox"/>
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Additional Requirements

On a separate sheet, please provide the following:

- School mission/statement of purpose. Include school's goals and objectives, as well as a statement demonstrating that the school's proposed offerings are consistent with its stated purpose.
- Provide a brief description of the programs to be offered.

Disclaimer and Signature

I certify that the foregoing statements are true and complete to the best of my knowledge. I understand that false or misleading information may result in the denial of my request.

Signature of Applicant: _____

Date: _____

A company or cashier's check in the amount of \$350, made payable to the Treasurer of Virginia, must accompany this application and be mailed to:

State Council of Higher Education for Virginia
 ATTN: Private Postsecondary Education
 101 N. 14th Street, 9th Floor
 James Monroe Building
 Richmond, VA 23219