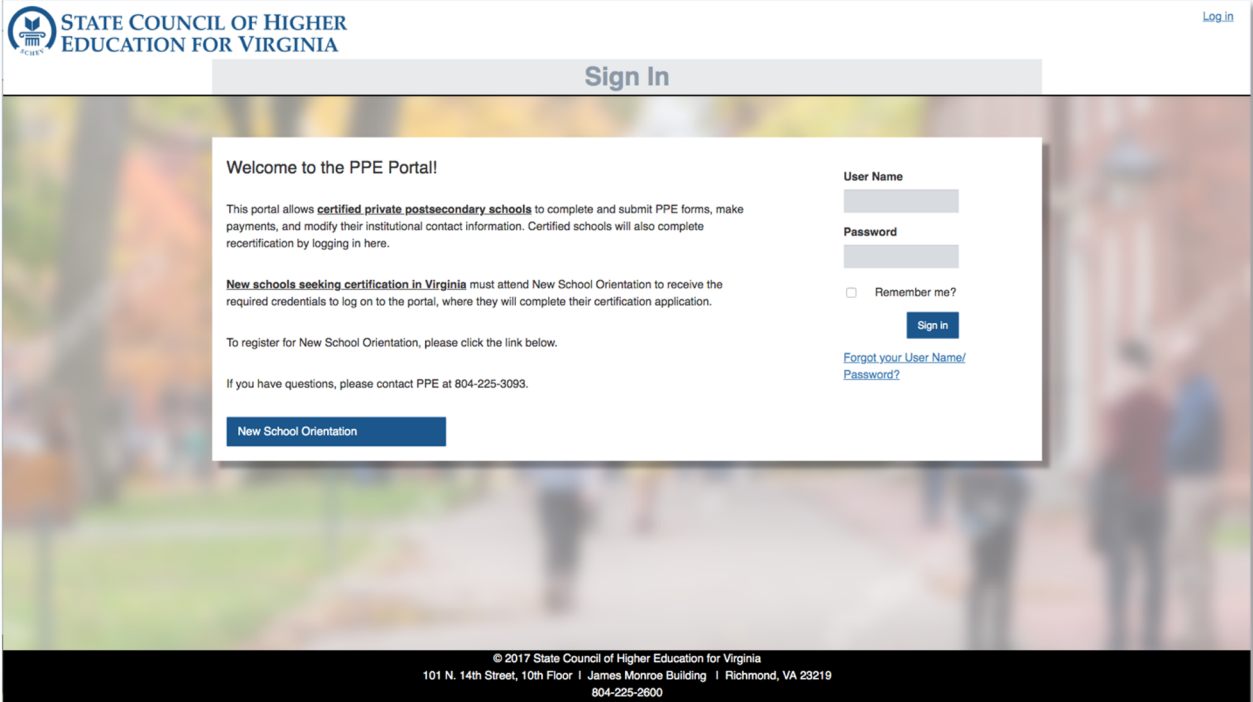


SCHEV PPE Portal

General Information (GI)

1.0 GI Sign In Page

Access to the PPE Portal is based on the user's roles (Roles and Permissions explained below). Each user will receive a **Username** and **Password** from SCHEV after attending a **New School Orientation**. If you have not attended a **New School Orientation** click the **New School Orientation** button.



The screenshot shows the SCHEV PPE Portal Sign In page. At the top left is the SCHEV logo and the text "STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA". At the top right is a "Log In" link. Below this is a "Sign In" header. The main content area has a blurred background image of a campus. On the left, a white box contains the following text: "Welcome to the PPE Portal!", "This portal allows **certified private postsecondary schools** to complete and submit PPE forms, make payments, and modify their institutional contact information. Certified schools will also complete recertification by logging in here.", "New schools seeking certification in Virginia must attend New School Orientation to receive the required credentials to log on to the portal, where they will complete their certification application.", "To register for New School Orientation, please click the link below.", and "If you have questions, please contact PPE at 804-225-3093." Below this text is a blue button labeled "New School Orientation". On the right, there is a "User Name" input field, a "Password" input field, a "Remember me?" checkbox, and a blue "Sign In" button. Below the "Sign In" button are two links: "Forgot your User Name/ Password?". At the bottom of the page is a black footer bar with white text: "© 2017 State Council of Higher Education for Virginia", "101 N. 14th Street, 10th Floor | James Monroe Building | Richmond, VA 23219", and "804-225-2600".

2.0 GI User Sign In

To log or sign into the PPE Portal enter a **User Name** and **Password**, then click "Sign In".